

## PATIENT INFORMATION

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*(This information is necessary for our files and will be considered CONFIDENTIAL)*

**Patient's Name:** \_\_\_\_\_ Male Female Date \_\_\_\_\_

If patient is a minor, state name of legal guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ For how long: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Patient is: Minor Single Married Divorced Separated Widowed Birth Date: \_\_\_\_\_

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**Employed By:** \_\_\_\_\_ How long? \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Ext: \_\_\_\_\_ Occupation: \_\_\_\_\_

**Name of Physician:** \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Former Dentist:** \_\_\_\_\_ Phone Number: \_\_\_\_\_

Why are you changing dentist? \_\_\_\_\_ Students, name of school/college & city: \_\_\_\_\_

Whom may we Thank for Referring you? Insurance Website Other \_\_\_\_\_ Friend/Relative \_\_\_\_\_

## FINANCIAL & INSURANCE INFORMATION

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**Person responsible for this account:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different than above): \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Work Number: \_\_\_\_\_

**Name of Primary Insurance Company:** \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Insured Person: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Member ID: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

**Name of Secondary Insurance Company:** \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Insured Person: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Member ID: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

## TERMS & CONDITIONS

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As a condition of treatment by this office, I understand financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the cost incurred in their care and financial responsibility on the part of each patient must be determined before treatment. I understand that dental services furnished to me are charged directly to me and that I am personally responsible for payment of all dental services. If I carry insurance, I understand that this office will help prepare my insurance forms to assist in making collections from insurance companies and will credit such collections to my account. However, this dental office cannot render services on the assumption that charges will be paid by an insurance company. Assignment of Insurance: I hereby authorize my insurance company to pay directly to my dentist benefits accruing to me under my policy. I understand that the fee estimate listed for this dental case can only be extended for a period of six months from the date of patient's examination. In consideration of the professional services rendered to me or at my request, by the Doctor and/or his staff, I agree to pay, therefore, the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered. I further agree that the reasonable value of said services shall be billed unless objected to by me, in writing, within the time for payment thereof. Additionally, I agree that a waiver for any breach of any term or condition hereunder shall not constitute a waiver of any further term or condition. I further agree that in the event that either this office or I institute any legal proceedings with respect to amounts owed by me for services rendered, the prevailing party in such proceedings shall be entitled to recover all costs incurred, including reasonable attorney's and/or collection fees. I grant my permission to you, or your assigns, to telephone me at home or at my work to discuss matters related to this form.

I have read the above conditions of treatment and agree to their content:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

